

TEMPORARY BLEACHERS POLICY

I. WHEN IS A BUILDING PERMIT REQUIRED FOR TEMPORARY BLEACHERS?

The Ohio Building Code and Cincinnati Zoning Code contain regulations governing the erection of bleachers. Therefore, a building permit is required for any temporary bleachers. Contact the Permit Center at 352-4306.

II. WHAT CODES/REGULATIONS ARE APPLICABLE?

All work performed must be in accordance with the Cincinnati Zoning Code, the Ohio Building Code, chapters 1-4 of ICC 300 and all other applicable laws and ordinances.

Contact the following agencies:

Building Code Plans Examination - 352-3316

Zoning Code Plans Examination - 352-2430

III. HOW DO I OBTAIN A PERMIT?

Complete an application for a permit and submit three copies of plans for review to the Permit Center at 805 Central Avenue, Suite 500, Cincinnati, Ohio 45202, at least three business days prior to the proposed date of erection. It is the responsibility of the Bleacher installer to get the required permits. The permit fees are due when the permit application has been approved. The installer must allow for 48 hours' notice to schedule inspections. Inspections are to be scheduled during regular working hours. The application and plans shall include the following information:

A. Permit Application. Complete applicable portions, including section entitled "Other", indicating:

1. Date of erection
2. Date(s) of occupancy
3. Date bleachers will be dismantled

B. Plot Plan - Drawn to scale showing:

1. Size of bleachers
2. Distances to other structures
3. Location on the property

C. Additional Requirements

1. Complete a "Statement of Special Inspections" form
2. Seating layout, stamped construction details, aisle widths, path of travel, exit access and other requirements as applicable, per the Ohio Building Code
4. Note on the plans, instructing the owners to evacuate the bleachers, if necessary, when wind speed meets or exceeds 40 MPH

IV. WHAT HAPPENS AFTER I APPLY FOR MY PERMIT?

The aforementioned agencies will review the application. The reviewing agencies will contact the person listed on the application with any questions or comments.

Upon receipt of any necessary plan revisions and approvals, the Permit Center will notify the applicant that the permit is ready to be issued and the permit fee will be due. (Permit fees are based on a monthly/square footage basis – the same as tents.)

NOTE: Bleachers utilized for a circus, menagerie, carnival, or similar form of public entertainment subject to the provisions of Chapter 825 of the Cincinnati Municipal Code shall not be approved without written consent of the City Manager. Bleachers installed for these uses shall not be used for more than three consecutive days, unless approved by City Council.

V. WHAT IS REQUIRED AFTER THE PERMIT IS ISSUED?

All bleachers shall be erected in accordance with the approved plans, the Cincinnati Zoning Code, Ohio Building Code, and other applicable ordinances. The permit will expire after the date stated for dismantling of the bleachers.

VI. INSPECTIONS REQUIRED (24-hour minimum notice)

The bleachers installer should be responsible to call for the required inspections when the work is ready.

- General Building Inspection - 352-3267
- Fire Prevention Bureau - 357-7585

IF INSPECTIONS ARE REQUESTED OUTSIDE OF NORMAL WORKING HOURS, THE PARTY REQUESTING INSPECTIONS SHALL BE RESPONSIBLE FOR THE INSPECTION COSTS INCURRED. AN INSPECTION REQUEST FORM MUST BE SIGNED BEFORE A CERTIFICATE OF INSPECTION IS ISSUED.