

## SAME DAY REVIEW GUIDELINES

<u>Level</u>	<u>Description</u>	<u>Specification</u>	<u>Premium Fee</u>	<u>Same Day Review</u>	<u>Review By Appointment (RBA)</u>	<u>Standard Review</u>	<u>Notes</u>
Tier 1	Commercial (OBC) alterations and fire protection system alterations	<= 5,000 Sq Ft	No	X		X	Change of use and/or structural modifications do not qualify
	Residential (RCO) detached garages, sheds, decks, alterations and additions	<= 400 Sq Ft	No	X		X	
Tier 2	Commercial (OBC) projects such as tenant space improvements of retail, office and warehouse projects and fire protection systems	5,000 - 20,000 Sq Ft	Yes		X	X	Change of occupancy, food service or structural alterations do not qualify <b><i>RBA is done on an appointment basis only</i></b>
	Residential (RCO) detached garages, sheds, decks, alterations and additions	>400 Sq Ft	Yes		X	X	
Tier 3	All other OBC & RCO projects outside of the above criteria including new buildings, additions and alterations		No			X	