



805 CENTRAL AVE, SUITE 500
 CINCINNATI OHIO 45202
 P 513 352 3271
 F 513 352 2579
 WWW.CINCINNATI-OH.GOV
 CAGIS.HAMILTON-CO.ORG

Outdoor Advertising Sign Permit

INITIALIZED BY _____

Part A - Identification

Sign Location Address (Please print in blue or black ink only)

Sign Owner - Name (Print)	Street Number & Name	City / State / Zip Code	Phone No / Fax No
Contact Person - Name (Print)	Phone No	E-mail Address	
Documentation Type Showing Right to Occupy: <input type="checkbox"/> Lease <input type="checkbox"/> Deed			
Property Owner - Name (Print)	Street Number & Name	City / State / Zip Code	Phone No / Fax No
Contact Person - Name (Print)	Phone No	E-mail Address	

Part B - Permit Type (Please Check One)

Annual Permit
 Construction Permit
 Replacement Permit
 Credit Permit

Part C - Description of Work

Additional Location Information	Face Direction
Date Sign was first placed in continuous use as an advertising sign:	
Has a Zoning Certificate of Occupancy been issued?	<input type="checkbox"/> No <input type="checkbox"/> Yes - Certificate No: _____
Sign constructed or enlarged since February 1, 1989?	<input type="checkbox"/> No <input type="checkbox"/> Yes - Adv. Sign Permit No: _____
Sign Type:	<input type="checkbox"/> Single Face <input type="checkbox"/> Back to Back <input type="checkbox"/> Double Face
Sign Mounting:	<input type="checkbox"/> Ground <input type="checkbox"/> Roof <input type="checkbox"/> Wall <input type="checkbox"/> Other _____
Sign Lighted?	<input type="checkbox"/> No <input type="checkbox"/> Yes - Type _____
Top of Sign _____ Feet Above	<input type="checkbox"/> Ground <input type="checkbox"/> Roadway
Sign Faces:	1. Height _____, Width _____, Area _____ sq ft
	2. Height _____, Width _____, Area _____ sq ft
	3. Height _____, Width _____, Area _____ sq ft
	4. Height _____, Width _____, Area _____ sq ft - TOTAL (all faces) _____ sq ft

Part D - Costs and Authorizations

Payment must be included with the application. (Payable to the City of Cincinnati)

Submit two (2) copies of all required materials.

The owner or agent of this sign and undersigned does hereby certify that the information and statements given on the application, drawings, and inspections are to the best of their knowledge, true and correct. The undersigned further certifies their authorization to grant consent to the inspection by employees of the City of Cincinnati of the described premises at any time when work on those premises is ongoing and hereby grants their consent.

Applicant's Signature _____ Date _____

FOR OFFICE USE ONLY

Reviewed By:

Permit Processing Fee _____

Zoning Plan Examiner _____

Date _____