805 CENTRAL AVE, SUITE 500
CINCINNATI, OHIO 45202
P: 352-4847
F: 352-2579
WWW.CINCINNATI-OH.GOV

Courtesy Inspection Application Number

Please provide answers to the following questions. The answers will help determine the inspection team and inspection focus. A complete application and checklist is **required for each property**. Any questions please contact **Rodney Ringer, Development Services Manager** at the number listed.

APPLICANT INFORMATION
Name:
Address:
Phone #:
Email Address:

PROPOSED BUSINESS INFORMATION
Business Name:
Business Address:
Type of Business:

GENERAL INFORMATION

- What is the previous use of the building? _____
- Is the Business located in an existing building? Yes:___ No:___ Not Sure:___
- Do you own the property? Yes:___ No:___ Under Contract:___
- How many square feet is the building? _____
- How many parking spaces are proposed? _____
- Do you plan to have an outdoor area in the right-of-way? Yes:___ No:___ Not Sure:___
- Have you applied for water availability? Yes:___ No:___ Not Sure:___
- Have you applied for sewer availability? Yes:___ No:___ Not Sure:___
- Will there be any food served on site? Yes:___ No:___ Not Sure:___

If yes, please answer the next question and Contact MSD at 513-244-5588 to complete Food Service Operation Form

- Has a food service license been obtained from the Health Department? Yes:___ No:___ Not Sure:___
- Is there any City funding involved in the project? Yes:___ No:___ Not Sure:___

WHAT ELSE WOULD YOU LIKE FOR US TO KNOW ABOUT YOUR PROJECT

_____
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FOR OFFICE USE ONLY

Meeting Date & Time: _____Development Services Manager Signature:_____

To Track your Project Online go to: (https://cagis.hamilton-co.org/opal/apply/ezTrakSearch.aspx)