



REPAIRS WITHOUT PLANS (1,2 & 3 FAMILY DWELLINGS)

Associated Building Permit Number: _____

Part A - Identification

Project Address _____	Location of Repairs _____
# of Dwelling Units _____	Total # of Stories _____
	Are there orders on the building? Yes No If yes, attach copy

Part B - Scope of Work

DRYWALL	_____ sq. ft. Number of rooms _____ Part of dwelling unit or other fire separation. (see back for details)																				
INSULATION AND FIREBLOCKING	are required (see back for details)																				
SMOKE DETECTORS	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 45%; border-right: 1px solid black;">Is a smoke alarm present on each level?</td> <td style="width: 10%; text-align: center;">Yes No</td> <td style="width: 45%; border-right: 1px solid black;">Is the smoke alarm photoelectric and ionization technology compliant?</td> <td style="width: 10%; text-align: center;">Yes No</td> </tr> </table>	Is a smoke alarm present on each level?	Yes No	Is the smoke alarm photoelectric and ionization technology compliant?	Yes No																
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CARBON MONOXIDE ALARM	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 45%; border-right: 1px solid black;">Are there fuel fired appliances present?</td> <td style="width: 10%; text-align: center;">Yes No</td> <td style="width: 45%; border-right: 1px solid black;">Is there an Attached Garage?</td> <td style="width: 10%; text-align: center;">Yes No</td> </tr> <tr> <td colspan="3" style="padding-left: 20px;"><i>If yes to any question above:</i></td> <td style="text-align: center;">Are there carbon monoxide alarms outside the sleeping areas? Yes No</td> </tr> </table>	Are there fuel fired appliances present?	Yes No	Is there an Attached Garage?	Yes No	<i>If yes to any question above:</i>			Are there carbon monoxide alarms outside the sleeping areas? Yes No												
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STRUCTURAL MEMBERS	<p>Replacing same size and location only <i>(it is recommended to review all repairs with the inspector prior to repair)</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><input type="checkbox"/> Joists</td> <td style="width: 20%;">Size _____</td> <td style="width: 20%;">Number _____</td> <td style="width: 45%;">Length _____</td> </tr> <tr> <td><input type="checkbox"/> Rafters</td> <td>Size _____</td> <td>Number _____</td> <td>Length _____</td> </tr> <tr> <td><input type="checkbox"/> Studs</td> <td>Number _____</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Columns</td> <td>Location _____</td> <td></td> <td>Number _____</td> </tr> <tr> <td><input type="checkbox"/> Beams</td> <td>Location _____</td> <td></td> <td>Number _____</td> </tr> </table>	<input type="checkbox"/> Joists	Size _____	Number _____	Length _____	<input type="checkbox"/> Rafters	Size _____	Number _____	Length _____	<input type="checkbox"/> Studs	Number _____			<input type="checkbox"/> Columns	Location _____		Number _____	<input type="checkbox"/> Beams	Location _____		Number _____
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MASONRY	Describe proposed work: _____																				
DOORS	<p style="text-align: center;">Location of door _____ Fire Door Rating if known _____</p> <p style="text-align: center;"><i>Some doors may need to be fire doors. Review with inspector. See back for details on doors to a garage</i></p>																				
WINDOWS	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Window Location</td> <td style="width: 15%;"><input type="checkbox"/></td> <td style="width: 30%;">Along a Fire Escape</td> <td style="width: 40%;"><i>Window replacement in 1, 2 and 3 family dwellings reviewed under RCO does not require a permit (see back for details on hazardous locations)</i></td> </tr> <tr> <td></td> <td><input type="checkbox"/></td> <td>Within 3' of a property line</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/></td> <td>In a bedroom</td> <td></td> </tr> </table>	Window Location	<input type="checkbox"/>	Along a Fire Escape	<i>Window replacement in 1, 2 and 3 family dwellings reviewed under RCO does not require a permit (see back for details on hazardous locations)</i>		<input type="checkbox"/>	Within 3' of a property line			<input type="checkbox"/>	In a bedroom									
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OTHER REPAIR	Describe proposed work: _____																				

PLUMBING, ELECTRICAL, HVAC, FIRE ALARM AND SPRINKLER REPAIRS REQUIRE SEPARATE PERMITS
(except minor relocations of ductwork)

Part C - Authorizations

The owner or agent of this building and the undersigned do hereby certify that the information and statements given on this application, drawings and inspections are true and correct to the best of their knowledge. The undersigned further certifies their authorization to grant consent and does hereby grant consent to the inspection of the described premises at any time when work on those premises is ongoing by employees of the City of Cincinnati .

Applicant's Signature _____ **Date** _____

FOR OFFICE USE ONLY	Inspector's Notes	Approved By	Approved Date
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BUILDING CODE INFORMATION

Below are a few examples of common Building Code Requirements. Refer to the Residential Code of Ohio (RCO) for complete requirements and details

DRYWALL	Dwelling separation walls require Type X drywall. Other fire separation walls may require special materials and methods. <i>INSPECTION IS REQUIRED IN ALL CASES PRIOR TO HANGING DRYWALL</i>			
SMOKE DETECTORS	Required in each sleeping room, outside each sleeping area and on each level of a residence.		An electrical permit may be required.	
	Installation of hardwired smoke detectors is required in existing dwellings whenever there are interior alterations <i>(except when wall and ceiling finishes are not being removed and it is not practical to run the wiring)</i>		They shall use photoelectric and ionization technologies and be interconnected and connected to household wiring.	
	<i>Smoke detectors which are part of a Fire Alarm system cannot be repaired or replaced under a general repair permit</i>			
CARBON MONOXIDE ALARM	Required outside of sleeping areas			
FIREBLOCKING	Required at top and bottom plates. It is required between all horizontal and vertical concealed spaces, such as between wall cavities and joist spaces. <i>Contact an inspector for further information.</i>			
INSULATION	In general, walls shall be insulated to requirements as outlined in the Residential Building Code of Ohio, provided there is sufficient space for the insulation and attic ventilation is maintained			
STAIRS	<u>Maximum Riser:</u>	<u>Minimum tread:</u>	<i>Treads and risers may NOT vary more than 3/8" in a flight.</i>	Maintain 6'8" headroom
	8 1/4"	9", plus 3/4" - 1 1/4" nosing		
<i>Where existing tread, risers or headroom, do not meet code requirements, consult inspector prior to repair</i>				
HANDRAILS	Must be 34-38" vertically above stair nosing, and must have maximum radius 2 1/8" radius or similar gripping surface. <i>2x4 lumber is NOT acceptable for a handrail</i>			
DOORS	Fire doors must be labeled. Doors between a residence and a garage must be 1 3/8" solid core, 1 3/8" solid or honeycomb steel or labeled 20 minute fire doors			
WINDOWS	Every sleeping room is required to have at least one emergency egress window, with a clear 5.7 sq. ft opening (5 sq ft for grade level windows).		Windows within 3' of a property line and windows within 10' of a fire escape may require fire resistance. <i>Consult an inspector before purchasing or installing windows in these locations.</i>	
	Each window must be capable of being opened from the inside without tools or special knowledge.		Replacement or non-conforming windows shall not reduce the clear opening less than that of the original	
	In general, windows must be operable. <i>Contact an inspector if a non-operable window is being installed</i>			
HAZARDOUS LOCATIONS	Safety glazing is required in doors, adjacent to doors, near bathtubs, showers, pools, spas and hot tubs, along stairs and walking surfaces and other locations. See the applicable building code for details			